



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY  
(A State University established by the Govt. of NCT of Delhi)  
Sector-16-C, Dwarka, New Delhi-110078

Notification No. 106/2024

25

NO.GGSIPU/Academic/2024/ 494

Dated: 28/06/2024

**IMPORTANT NOTICE:**

**Instructions to be followed by Self Financing Institutions while carrying out Admissions under Management Quota Seats for the Academic Session 2024-25"**

1. The admissions under Management Quota Seats in affiliated self financing institutes for Academic Session 2024-25 in various programmes being conducted in affiliated self financing institutes shall be strictly in accordance with the following provisions/orders;

- a) Provisions of the Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Act, 2007.
- b) Provisions of the Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Rules, 2007.
- c) Hon'ble High Court of Delhi Judgment dated 04.08.2023 and subsequent clarification dated 07.08.2023 in the matter of Vivekananda Institute of Professional Studies Vs. Govt. of NCT of Delhi & Anr. in LPA 563/2023. The Operating part (para 34) of Judgment dated 04.08.2023 are re-produced below:

**Para 34** "We hereby dispose of the present appeal upholding the following directions notified in the circular dated 22.09.2022 with partial modification that besides online mode, the candidates shall also be eligible to apply in "offline mode" for Management Quota seats. The directions are as under:-

- i) "GGSIP University to make an online portal to display the branch-wise college wise seats available under Management Quota
- ii) Prospective students can apply online as well as offline against available seats under Management Quota
- iii) The college shall display the list of aspirant admission seekers on the online portal, as well as on the notice board of the college
- iv) The college shall prepare common merit wise list of candidates who have applied through online and offline mode
- v) The merit list college wise shall be published online"

Subsequent to above Judgment dated 04.08.2023, the Hon'ble High Court of Delhi had issued a clarification vide its Order dated 07.08.2023 in which vide Para No. 9 of the Order, the following clarification was issued by the Hon'ble High Court of Delhi:-

**Para 9** With regard to first prayer seeking modification in Para-34 of the Judgment , this Court finds that though this prayer is not maintainable, however, in view of the averments made therein, we hereby clarify that sub-clause (ii) of Para-34 of the Judgment shall be read as under:-

"(ii) Prospective students can apply online on the portal of the institute as well as off line (in the prescribed form downloaded from the website of the college against receipt issued from the college) against available seats under management quota".

- d) Instructions issued by the university in the Admission Brochure 2024-25.
- e) Any other instructions issued by the University as Designated Agency after issue of this Notice.
2. Section 12(1) (a) of the Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Rules, 2007 (Delhi Act 8 of 2007), states that in every Institutions, except the minority Institutions subject to the provisions of this Act, ten percent of the total seats in an unaided institution shall be allocated as Management Seats.
  3. Section 13 of the Delhi Professional Colleges or Institutions Act, 2007 states that "An Institution shall, subject to the provisions of this Act, make admission through a common entrance test to be conducted by the designated agency, in such manner, as may be prescribed: provided that the management seats may be advertised and filled up, from the candidates who have qualified the common entrance test, by the institution in a transparent manner based on the merit at the qualifying examination".
  4. Rule 8(2)(a)(iv) states that based on the aggregate marks obtained by qualified applicants at the qualifying examination, the institution concerned shall prepare and display the rank ordered merit list of such applicants on the institution's website and notice board kept at a conspicuous place of the institution, within two days of the closing date for receipt of the management quota applications. The matter relating to aggregate marks was deliberated in the admission committee of the university and the decision of the Admission Committee of University regarding aggregate marks obtained by qualified applicants at the qualifying examination to be considered by Self Financing Institutions at the time of preparing of rank ordered merit list are as under:

**For UG Programme:-**

For most of the UG Programme calculating aggregate marks obtained in the qualifying examination aggregate marks of best 5 subjects should be taken which includes English and the mandatory subjects as prescribed in the UG Admission Brochure for the respective course/programme. However, eligibility of the applicants should be ascertained as per the eligibility in the Admission Brochure.

And for few programmes like BBA, BHMCT, BCA & BA (JMC) for calculating aggregate marks obtained in the qualifying examination aggregate marks of **best 4 subjects** should be taken which includes English. However, eligibility of the applicants should be ascertained as per the eligibility in the Admission Brochure.

**For PG Programme**

For calculating aggregate marks obtained in the qualifying examination aggregate marks of all the subjects studied during qualifying degree should be taken into consideration which must include the mandatory subjects as prescribed in the Admission Brochure for the respective course/programme. However, eligibility of the applicants should be ascertained as per the eligibility in the Admission Brochure.

The Self Financing Institutions shall strictly follow the above decision of the Admission Committee of University for preparing rank ordered merit list in Management Quota Admissions


5. The rule 8(2)(a) of Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Rules, 2007 (Delhi Act 8 of 2007), has also been elaborated and explained in detail in the Chapter 6 of UG/PG Admission Brochure 2024-25.
6. The Rule 8(2)(a)(ii) notified by the Govt, of NCT of Delhi makes its mandatory for the affiliated institutes to publish admission notice advertisement for management quota seats in at least two leading daily newspaper, one in Hindi and the other in English in addition to displaying the same on the institutions website.

7. It is also mandatory that the admission notice advertisement shall be displayed at least fortnight before the last date for closing of admissions for the concerned course in the University and shall include therein information necessary for the students seeking admission to management quota seats.
8. It is also mandatory that applicants shall be given a period of at least 18 days to apply for the seats under the management quota admissions.
9. It is for information of all affiliated institutes that the last date of closing of admission for the concerned course in the University for the purpose of implementing Rule 8(2)(a)(ii)&(vii) will be the last date of reporting after the third round of online counselling. It is expected that the reporting in respect of the most of the courses in which online counselling will be carried out, the last date of reporting in colleges will be 31.07.2024. Whereas in respect of courses, for which offline counselling will be carried out, the last date of reporting may also be taken as 31.07.2024. In the courses, where the 2<sup>nd</sup> counselling and open house would be over before 29.07.2024, will also be proposed to do the reporting for the candidates on 30/31.07.2024 so that the last date of closing of admission can be considered as 31.07.2024.
10. In view of the Hon'ble High Court of Delhi Judgment dated 04.08.2023 and subsequent Order dated 07.08.2023 of Division Bench in the matter of Vivekananda Institute of Professional Studies Vs. Govt. of NCT of Delhi & Anr. (LPA 563/2023), the Self Financing Institutions are required to provide online portal to prospective students for applying for admission under Management Quota with the facility to download Application Form from their website itself. The Management Quota application forms (online/offline) should contain all the relevant fields, which is required for preparing rank ordered merit list. The Self Financing Institutions are required to issue acknowledgment receipt to each applicant at the time of submission of duly filled Management Quota Application Form as downloaded from the respective Institute's Website.
11. After the closing of admission portal (online/offline), the college shall display the list of all the aspirant admission seekers (applicants) on the online portal as well as on the notice board of the college. The college shall prepare common merit list of candidates who have applied through online and offline mode and the detail merit list programme wise and Shift wise shall be published online by the respective college/institute in their website prior to commencement of counselling.
12. The merit list for admissions in Management Quota will be prepared in order of priority as mentioned in the Chapter 1 At a Glance- Details of Applicable Entrance Test. For example, in respect of B.Com (Hons.) Programme, first merit list of the applicants who have taken CET shall be prepared and after exhausting list of CET candidates, the merit list of the applicants who have taken CUET shall be prepared.
13. All the Self Financing Institutions are required to submit copy of management quota admission advertisement containing following information published in the Hindi and English Newspaper including screenshot of advertisement/notice uploaded on the Institute website with date and time.
  - (a) Starting date of online management quota registration
  - (b) Closing date of online management quota registration.
  - (c) Information about the facility of downloading of availability of management quota applications forms on the website of the institute for the information of prospective applicants.
  - (d) Other relevant information as mentioned in Rule 8(2)(a)(ii) of Rule, 2007.
  - (e) Information relating to URL specifically on which information related to Management Quota Admissions 2024-25, online application form, and facility of downloading management quota Application Form uploaded by the Institute.

14. The matter relating to management quota registration and counselling fees was discussed in the meeting of the Admission Committee of the University and the committee has decided that in order to maintain uniformity and to keep fees at par with the online fee which University charges from the prospective applicants, the Self Financing Institute shall also charge not more than Rs. 2500/- (non refundable) from each applicants and prospective candidate shall pay registration and counselling fee separately programme wise and institute wise.

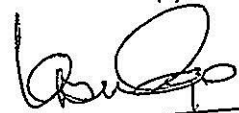
*Eg. If a candidate applies in three institute under management quota admission in a particular programme/course, he/she will have to pay Rs. 2500/- (non refundable) separately to each institute as a management quota admission registration and counselling fees.*

15. Rule 8(2)(a)(x) states that if any dispute arises with regard to the admission under the management quota seat(s), the designated agency or the Government, as the case may be, shall have the overriding power to issue directions to the institution which shall be binding upon the institution concerned".
16. The Self Financing Institutions shall strictly adhere to the provisions/Judgments/Orders mentioned in the para 1 of this notification while carrying out Admission under Management Quota.

  
(Prof. Udayan Ghose)  
Director In-charge (Academic)

Copy to:

1. All The Director/Principal, concerned Self Financing Affiliated Colleges.
2. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
3. AR, Registrar, GGSIP University, for information of Registrar.
4. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
5. Guard File.

  
(Dr. Vijay Kumar)  
Deputy Registrar (Admissions)